

Witness – Print & Sign

# Authorization for Behavioral Health and Primary Care Physician to Share Confidential Information

MEMBER CONSENT TO RELEASE CONFIDENTIAL INI	ORMATION
I, (Mem	ber Name) give permission to Wayne Behavioral Service, LLC and my
and/or treatment related to substance abuse, ment	to share information about my diagnosis al health, or medical history, NOT including the results of blood test s (HIV). I understand the purpose of sharing information is to help
I can choose to	revoke this consent at any time.
Member/Guardian/Authorized Representative - Pri	nted Date
Member/Guardian/Authorized Representative - Sign	ned
Witness – Print & Sign	Date
MEMBER REFUSAL TO RELEASE CONFIDENTIAL INF	ORMATION
I, (Mem	ber Name) <u><b>DO NOT</b></u> give permission to Wayne Behavioral Service, LLC
diagnosis and/or treatment related to substance ab test for antibodies to the human immunodeficiency	to share information about my use, mental health, or medical history, including the results of blood virus (HIV). I understand the purpose of sharing information is to my refusal to share information does not affect my insurance
Member/Guardian/Authorized Representative - Pri	nted Date
Member/Guardian/Authorized Representative - Sig	ned

I can choose to revoke this consent at any time.

Date

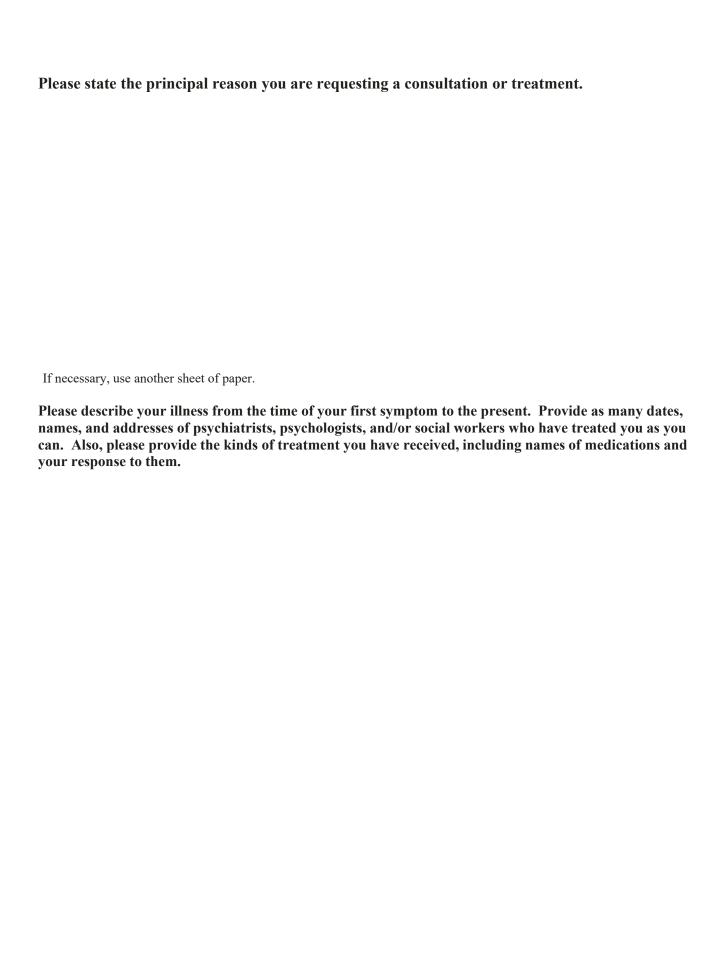
### SELF-ASSESSMENT FORM

### Please Print

Name:						Date:		
Street:						Suite/A	 .pt. #	÷:
City:			State:		Zip (	Code:		County
	Mark an '	X' in the pr	eferred	meth	od of o	contact		
Phone (home):		Phone (ce	ell):			Phone	(wor	k): 🗆
	Patient's Dat (Month/Day/		1			l		
Patient's SS#:								
Email Address:								
Name of Person with	h whom you	live:		Rela	ations	hip:		
Name of person to	call in an en	nergency:		Rela	ations	hip:		
Street:					k	Suite/A <sub>]</sub>	pt. #:	
City:				State	e:	Zip Coo	le:	
Phone (home):			Phor	ie (co	ell):			
Name of person filli	ng out this fo	orm (if no	t patien	t):				
Relationship to patie	ent:							
□ New Patient □ N	New Case [	For Off				Pharma	cy l	☐ PaperVision
Chart ID:								

REFERRAL IN	NFORMATIO	N
Name of referring patient or responsible ph	ysician/clinicia	n:
Street:	Suite/A	pt. #:
City:	State:	Zip Code:
Phone (work):	l l	
Check those that apply.  RA	<b>CE</b>	
☐ American Indian or Alaska Native — Print Yup'ik, or Central American Indian groups or Sou	_ , ,	
☐ <b>Asian</b> – Print origin(s), for example, Chinese, Fili	pino, Asian Indian	, Vietnamese, Korean, Japanese, etc.
☐ Black or African American — Print origin(s) Nigerian, Ethiopian, Ghanaian, etc.	, for example, Afri	ican American, Jamaican, Haitian,
□ Native Hawaiian or Other Pacific Islando Samoan, Guamanian or Chamorro, Tongan, Fijian, Ma	• • • • • • • • • • • • • • • • • • • •	•
□ White – Print origin(s), for example, German, Iris	sh, English, Italian	, Lebanese, Egyptian, etc.
□ Arab-American		
□ Indian/Pakistani		
☐ Hispanic/Latino		
☐ Some other race or origin		
RELI	GION	
<ul> <li>□ Evangelical Protestant</li> <li>□ Protestant</li> <li>□ Catholic</li> <li>□ Orthodox Christian</li> <li>□ Greek Orthodox</li> <li>□ Russian Orthodox</li> <li>□ Mormon</li> <li>□ Jehovah's Witness</li> <li>□ Other Christian</li> </ul>	☐ Baptist ☐ Jewish ☐ Muslim ☐ Buddhist ☐ Hindu ☐ Atheist ☐ Agnostic ☐ Don't Know ☐ Decline to A	

	RES	IDE	NCE		
☐ House	☐ Apartment		☐ Rented	Room	☐ Dormitory
□ Condo	☐ Townhouse ☐ Hospital		1 (Print Name)	):	
☐ Co-op Living	☐ Hotel ☐ Other				
Nursing Home (Print Name):					
Gender	Marital Status				
☐ Female ☐ Male ☐ Transgender	□ Never Married □ Married □ Living Cooper If married, how n 1 2 3 Ot □ Marriage annu	ativenany her_		☐ Legally	of Divorcing Separated/Separated I, how many times? Other
Occupation		Student F/T or P/T circle one			
	tion (please spec			_	
High school and earlier (circle one)  6 <sup>th</sup> or earlier 7 <sup>th</sup> 8 <sup>th</sup> 9 <sup>th</sup> 10 <sup>th</sup> 11 <sup>th</sup> 12 <sup>th</sup>	College/universit  1 2 3  Other  Student	ty (ci 4 –	rcle one) 5	BA BS	chool (circle one)  MA MS  HD Other
☐ Technical School ☐ GED	☐ Trade School			□ Certifica	ate Program



Medical History		
Weight and Height		
What is your current weight in pounds? lbs.  □ Check if your weight has increased or decreased by more than 10 pounds during the last 5 years	•	
If checked, explain circumstances.  What is your height in inches? in.		Medical Problems
Sleep	Age when first occurred	List all past and present medical problems as well as any surgery or accidents.
Check if you -  ☐ have difficulty falling asleep  ☐ have difficulty waking up and falling back to sleep  ☐ are tired on waking  ☐ have bad dreams, wet bed, sleepwalk or other sleep disturbances		
Smoking		
☐ Check if you smoke.  If checked, how much and for how long?		
Caffeine	F	emales – Menstrual History
☐ Check if you drink coffee, tea or colas.  If checked, how much? ☐ Check if you believe you are sensitive to caffeine.	If checked,	our periods are irregular. , explain.  uration of your periods?
Allergies		
List all allergies. Be sure to include medication allergies.	What is the da	ate of your last period?
	If checked	our periods are irregular. , explain. Check if there is any pain or ith your periods.
		our moods, depression, irritability, or hange with your periods? , how?
		ou are taking an oral contraceptive. , which one and for how long?
	☐ If taking as mood.	n oral contraceptive, check if it affects your

Suicide	Drinking (Alcohol Use)
	How many drinks do you consume in the average day?
Check if you have ever thought about suicide.	At what time of day do you have your first drink?
If "yes," when was the last time?	What is the most you have had to drink in a 24-hour
	period during the last year?
Check if you have ever attempted evicide	☐ Check if you ever felt that you were, or someone
Check if you have ever attempted suicide.	told you that you were, drinking too much?
If "yes," when and how?	If "yes," under what circumstances?
	ir yes, under what effectivations:
☐ Check if you have thoughts about suicide	
now.	
Injury to Others	Drugs of Abuse
	Check if you have taken any of the following drugs.
☐ Check if you have ever thought about hurting	□ None
someone else.	☐ Marijuana
If "yes," when was the last time?	☐ Amphetamines/speed
	☐ Heroin/opiates
	□ PCP
☐ Check if you have ever hurt someone else.	☐ LSD/hallucinogens
If "yes," when and how?	☐ Cocaine/crack
	☐ Barbiturates/sedatives/downers
	If you checked one or more of the drugs, under what
☐ Check if you are thinking about hurting	circumstances did you take it (them)?
someone now.	When did you most heavily use drugs?
	When was the last time you took such drugs?
D 4 C4 C L I C E 4	D LIII /
Recent Stressful Life Events	Personal History
Check any of the following events that have occurred	
Check any of the following events that have occurred during the last 2 years.	Check any items that apply to you and explain.
Check any of the following events that have occurred during the last 2 years.  ☐ Married	Check any items that apply to you and explain.  ☐ Mother's pregnancy with you was normal
Check any of the following events that have occurred during the last 2 years.  ☐ Married ☐ Engaged	Check any items that apply to you and explain.  ☐ Mother's pregnancy with you was normal ☐ Mother's delivery of you was abnormal
Check any of the following events that have occurred during the last 2 years.  ☐ Married ☐ Engaged ☐ Separated	Check any items that apply to you and explain.  Mother's pregnancy with you was normal Mother's delivery of you was abnormal Check if during childhood you -
Check any of the following events that have occurred during the last 2 years.  ☐ Married ☐ Engaged	Check any items that apply to you and explain.  ☐ Mother's pregnancy with you was normal ☐ Mother's delivery of you was abnormal Check if during childhood you - ☐ were afraid to go to school
Check any of the following events that have occurred during the last 2 years.  ☐ Married ☐ Engaged ☐ Separated	Check any items that apply to you and explain.  □ Mother's pregnancy with you was normal □ Mother's delivery of you was abnormal Check if during childhood you - □ were afraid to go to school □ had difficulty w/ reading, writing or
Check any of the following events that have occurred during the last 2 years.  ☐ Married ☐ Engaged ☐ Separated ☐ Divorced ☐ Serious argument	Check any items that apply to you and explain.  ☐ Mother's pregnancy with you was normal ☐ Mother's delivery of you was abnormal Check if during childhood you - ☐ were afraid to go to school ☐ had difficulty w/ reading, writing or arithmetic/math
Check any of the following events that have occurred during the last 2 years.  ☐ Married ☐ Engaged ☐ Separated ☐ Divorced	Check any items that apply to you and explain.  ☐ Mother's pregnancy with you was normal ☐ Mother's delivery of you was abnormal Check if during childhood you - ☐ were afraid to go to school ☐ had difficulty w/ reading, writing or arithmetic/math ☐ were truant
Check any of the following events that have occurred during the last 2 years.  ☐ Married ☐ Engaged ☐ Separated ☐ Divorced ☐ Serious argument ☐ Breakup of important relation ☐ Child left home	Check any items that apply to you and explain.  Mother's pregnancy with you was normal Mother's delivery of you was abnormal Check if during childhood you - were afraid to go to school had difficulty w/ reading, writing or arithmetic/math were truant failed or repeated a grade
Check any of the following events that have occurred during the last 2 years.  ☐ Married ☐ Engaged ☐ Separated ☐ Divorced ☐ Serious argument ☐ Breakup of important relation ☐ Child left home ☐ Death of spouse, other	Check any items that apply to you and explain.  Mother's pregnancy with you was normal Mother's delivery of you was abnormal Check if during childhood you - were afraid to go to school had difficulty w/ reading, writing or arithmetic/math were truant failed or repeated a grade bad frequent falls
Check any of the following events that have occurred during the last 2 years.  ☐ Married ☐ Engaged ☐ Separated ☐ Divorced ☐ Serious argument ☐ Breakup of important relation ☐ Child left home ☐ Death of spouse, other ☐ Bad health (behavior) of family member	Check any items that apply to you and explain.  Mother's pregnancy with you was normal Mother's delivery of you was abnormal Check if during childhood you - were afraid to go to school had difficulty w/ reading, writing or arithmetic/math were truant failed or repeated a grade bad frequent falls were awkward at games
Check any of the following events that have occurred during the last 2 years.  ☐ Married ☐ Engaged ☐ Separated ☐ Divorced ☐ Serious argument ☐ Breakup of important relation ☐ Child left home ☐ Death of spouse, other ☐ Bad health (behavior) of family member ☐ Difficulties with family member	Check any items that apply to you and explain.  Mother's pregnancy with you was normal Mother's delivery of you was abnormal Check if during childhood you - were afraid to go to school had difficulty w/ reading, writing or arithmetic/math were truant failed or repeated a grade bad frequent falls were awkward at games wet bed after age 5
Check any of the following events that have occurred during the last 2 years.  ☐ Married ☐ Engaged ☐ Separated ☐ Divorced ☐ Serious argument ☐ Breakup of important relation ☐ Child left home ☐ Death of spouse, other ☐ Bad health (behavior) of family member ☐ Difficulties with family member ☐ Personal injury, illness	Check any items that apply to you and explain.  Mother's pregnancy with you was normal Mother's delivery of you was abnormal Check if during childhood you - were afraid to go to school had difficulty w/ reading, writing or arithmetic/math were truant failed or repeated a grade bad frequent falls were awkward at games wet bed after age 5 had tics
Check any of the following events that have occurred during the last 2 years.  ☐ Married ☐ Engaged ☐ Separated ☐ Divorced ☐ Serious argument ☐ Breakup of important relation ☐ Child left home ☐ Death of spouse, other ☐ Bad health (behavior) of family member ☐ Difficulties with family member ☐ Personal injury, illness ☐ Sexual difficulties	Check any items that apply to you and explain.  Mother's pregnancy with you was normal Mother's delivery of you was abnormal Check if during childhood you - were afraid to go to school had difficulty w/ reading, writing or arithmetic/math were truant failed or repeated a grade bad frequent falls were awkward at games wet bed after age 5 had tics had trouble with eyes
Check any of the following events that have occurred during the last 2 years.  ☐ Married ☐ Engaged ☐ Separated ☐ Divorced ☐ Serious argument ☐ Breakup of important relation ☐ Child left home ☐ Death of spouse, other ☐ Bad health (behavior) of family member ☐ Difficulties with family member ☐ Personal injury, illness ☐ Sexual difficulties ☐ Difficulties, changes at school, work	Check any items that apply to you and explain.  Mother's pregnancy with you was normal Mother's delivery of you was abnormal Check if during childhood you - were afraid to go to school had difficulty w/ reading, writing or arithmetic/math were truant failed or repeated a grade bad frequent falls were awkward at games wet bed after age 5 had tics had trouble with eyes were (are) left handed
Check any of the following events that have occurred during the last 2 years.  ☐ Married ☐ Engaged ☐ Separated ☐ Divorced ☐ Serious argument ☐ Breakup of important relation ☐ Child left home ☐ Death of spouse, other ☐ Bad health (behavior) of family member ☐ Difficulties with family member ☐ Personal injury, illness ☐ Sexual difficulties ☐ Difficulties, changes at school, work ☐ Retired, lost job	Check any items that apply to you and explain.  Mother's pregnancy with you was normal Mother's delivery of you was abnormal Check if during childhood you - were afraid to go to school had difficulty w/ reading, writing or arithmetic/math were truant failed or repeated a grade bad frequent falls were awkward at games wet bed after age 5 had tics had trouble with eyes were (are) left handed mispronounced words, had a lisp, stutter/stammer
Check any of the following events that have occurred during the last 2 years.  ☐ Married ☐ Engaged ☐ Separated ☐ Divorced ☐ Serious argument ☐ Breakup of important relation ☐ Child left home ☐ Death of spouse, other ☐ Bad health (behavior) of family member ☐ Difficulties with family member ☐ Personal injury, illness ☐ Sexual difficulties ☐ Difficulties, changes at school, work ☐ Retired, lost job ☐ Changed residence	Check any items that apply to you and explain.  Mother's pregnancy with you was normal Mother's delivery of you was abnormal Check if during childhood you - were afraid to go to school had difficulty w/ reading, writing or arithmetic/math were truant failed or repeated a grade bad frequent falls were awkward at games wet bed after age 5 had tics had trouble with eyes were (are) left handed mispronounced words, had a lisp, stutter/stammer had nightmares, disturbed sleep, fear of the dark
Check any of the following events that have occurred during the last 2 years.  ☐ Married ☐ Engaged ☐ Separated ☐ Divorced ☐ Serious argument ☐ Breakup of important relation ☐ Child left home ☐ Death of spouse, other ☐ Bad health (behavior) of family member ☐ Difficulties with family member ☐ Personal injury, illness ☐ Sexual difficulties ☐ Difficulties, changes at school, work ☐ Retired, lost job ☐ Changed residence ☐ Legal difficulties, multiple traffic tickets	Check any items that apply to you and explain.  Mother's pregnancy with you was normal Mother's delivery of you was abnormal Check if during childhood you - were afraid to go to school had difficulty w/ reading, writing or arithmetic/math were truant failed or repeated a grade bad frequent falls were awkward at games wet bed after age 5 had tics had trouble with eyes were (are) left handed mispronounced words, had a lisp, stutter/stammer had nightmares, disturbed sleep, fear of the dark ran away from home
Check any of the following events that have occurred during the last 2 years.  ☐ Married ☐ Engaged ☐ Separated ☐ Divorced ☐ Serious argument ☐ Breakup of important relation ☐ Child left home ☐ Death of spouse, other ☐ Bad health (behavior) of family member ☐ Difficulties with family member ☐ Personal injury, illness ☐ Sexual difficulties ☐ Difficulties, changes at school, work ☐ Retired, lost job ☐ Changed residence	Check any items that apply to you and explain.  Mother's pregnancy with you was normal Mother's delivery of you was abnormal Check if during childhood you - were afraid to go to school had difficulty w/ reading, writing or arithmetic/math were truant failed or repeated a grade bad frequent falls were awkward at games wet bed after age 5 had tics had trouble with eyes were (are) left handed mispronounced words, had a lisp, stutter/stammer had nightmares, disturbed sleep, fear of the dark
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Check any of the following events that have occurred during the last 2 years.  ☐ Married ☐ Engaged ☐ Separated ☐ Divorced ☐ Serious argument ☐ Breakup of important relation ☐ Child left home ☐ Death of spouse, other ☐ Bad health (behavior) of family member ☐ Difficulties with family member ☐ Personal injury, illness ☐ Sexual difficulties ☐ Difficulties, changes at school, work ☐ Retired, lost job ☐ Changed residence ☐ Legal difficulties, multiple traffic tickets	Check any items that apply to you and explain.  Mother's pregnancy with you was normal Mother's delivery of you was abnormal Check if during childhood you - were afraid to go to school had difficulty w/ reading, writing or arithmetic/math were truant failed or repeated a grade bad frequent falls were awkward at games wet bed after age 5 had tics had trouble with eyes were (are) left handed mispronounced words, had a lisp, stutter/stammer had nightmares, disturbed sleep, fear of the dark ran away from home were cruel to animals often lied to families or others
Check any of the following events that have occurred during the last 2 years.  ☐ Married ☐ Engaged ☐ Separated ☐ Divorced ☐ Serious argument ☐ Breakup of important relation ☐ Child left home ☐ Death of spouse, other ☐ Bad health (behavior) of family member ☐ Difficulties with family member ☐ Personal injury, illness ☐ Sexual difficulties ☐ Difficulties, changes at school, work ☐ Retired, lost job ☐ Changed residence ☐ Legal difficulties, multiple traffic tickets	Check any items that apply to you and explain.  Mother's pregnancy with you was normal Mother's delivery of you was abnormal Check if during childhood you - were afraid to go to school had difficulty w/ reading, writing or arithmetic/math were truant failed or repeated a grade bad frequent falls were awkward at games wet bed after age 5 had tics had trouble with eyes were (are) left handed mispronounced words, had a lisp, stutter/stammer had nightmares, disturbed sleep, fear of the dark ran away from home were cruel to animals often lied to families or others

Family	Histo	ory	Major Illnesses
Name	Age <sup>a</sup>	Occupation <sup>b</sup>	List all major illnesses, including psychiatric, neurological, alcoholism, drug abuse, suicide, and suicide attempts.
Mother			
Father			
Brothers			
Sisters			
Children			
Grandparents, uncles, and			
aunts (relationship)			

<sup>&</sup>lt;sup>a</sup>Or if deceased, age at death. <sup>b</sup>Or if deceased, cause of death

### **Informed Consent for Treatment**

I,, a	gree and consent to participate in
behavioral health services offered and pra behavioral health care provider. I under only to those services that the above name (1) The scope of the provider's license, colicense, certification and training of the besupervising the services received by the portunable to consent to treatment, I attest	patient. If the patient is under the age of 18 that I have legal custody of the individual t for treatment and/or legally authorized to
Signature of responsible party	Date
Relationship to patient (if applicable)	

Wayne Behavioral Service, LLC 401 Hamburg Turnpike, Suite 302 Wayne, NJ 07470

### **EMAIL CONSENT FORM**

Printed name:		
Patient e-mail address:		·
	PLEASE PRINT CLEARLY	

#### 1. RISK OF USING E-MAIL

Provider offers patients the opportunity to communicate by e-mail. Transmitting patient information by e-mail, however, has a number of risks that patients should consider before using e-mail.

These include, but are not limited to, the following risks:

- a. E-mail can be circulated, forwarded, and stored in numerous paper an electronic files.
- b. E-mail can be immediately broadcast worldwide and be received by many intended and unintended recipients.
- c. E-mail senders can easily misaddress an email.
- d. E-mail is easier to falsify than handwritten or signed documents e. Backup copies of e-mail may exist even after the sender or the
- recipient has deleted his or her copy.
- f. Employers and on-line services have a right to archive and inspect e-mails transmitted through their systems.
- g. E-mail can be intercepted, altered, forwarded, or used without authorization or detection.
- h. E-mail can be used to introduce viruses into computer systems
- i. E-mail can be used as evidence in court.

#### 2. CONDITIONS FOR THE USE OF E-MAIL

Provider will use reasonable means to protect the security and confidentiality of e-mail information sent and received. However, because of the risks outlined above, Provider cannot guarantee the security and confidentiality of e-mail communication, and will not be liable for improper disclosure of confidential information that is not caused by Provider's intentional misconduct. Thus, the patients must consent to the use of e-mail for patient information. Consent to the use of e-mail includes agreement with the following conditions:

- a. All e-mails to or from the patient concerning diagnosis or treatment will be printed out and made part of the patient's medical record. Because they are part of the medical record, other individuals authorized to access the medical record, such as staff and billing personnel, will have access to those e-mails.
- b. Provider may forward e-mails internally to Provider's staff and agent necessary for diagnosis, treatment, reimbursement, and other handling. Provider will not, however, forward emails to independent third parties without the patient's prior written consent, except as authorized or required by law.
- c. Although Provider will endeavor to read and respond promptly to an e-mail from the patient, Provider cannot guarantee that any particular e-mail will be read and responded to within any particular period of time. Thus, the patient shall not use e-mail for medical emergencies or other time sensitive matters.
  d. If the patient's e-mail requires or invites a response from Provider, and the patient has not received a response within a reasonable time period, it is the patient's responsibility to follow up to determine whether the intended recipient received the e-mail and when the recipient will respond.

- e. The patient should not use e-mail for communication regarding sensitive medical information, such as information regarding sexually transmitted diseases, AIDS/HIV, mental health, developmental disability, or substance abuse.
- f. The patient is responsible for informing Provider of any types of information the patient does not want to besent by e-mail, in addition to those set out in 2(e) above.
- g. The patient is responsible for protecting his/her password or other means of access to e-mail. Provider is not liable for breaches of confidentiality caused by the patient or any third party.
- h. Provider shall not engage in e-mail communication that is unlawful, such as unlawfully practicing medicine across state lines. i. It is the patient's responsibility to follow up and/or schedule an appointment if warranted.

### 3. INSTRUCTIONS

To communicate by e-mail, the patient shall:

- a. Limit or avoid use of his/her employer's computer.
- b. Inform Provider of changes in his/her email address.
- c. Put the patient's name in the body of the e-mail.
- d. Include the category of the communication in the e-mail's subject line, for routing purposes (e.g., billing question).
- e. Review the e-mail to make sure it is clear and that all relevant information if provided before sending to Provider.
- f. Inform Provider that the patient received an e-mail from Provider
- g. Take precautions to preserve the confidentiality of e-mail, such as using screen savers and safeguarding his/her computer password.
- h. Withdraw consent only by e-mail or written communication to Provider.

#### 4. PATIENT ACKNOWLEDGEMENT AND AGREEMENT

I acknowledge that I have read and fully understand this consent form. I understand the risks associated with the communication of e-mail between Provider and me, and consent to the conditions herein. In addition, I agree to the instructions outlined herein, as well as any other instructions that Provider may impose to communicate with patients by e-mail. Any questions I may have had were answered.

Patient signature
DATE

### CONSENT TO USE AND DISCLOSE PROTECTED HEALTH INFORMATION (PHI)

- 1. <u>Permission to Use and Disclose My Health Information</u>. By signing this form, I give Wayne Behavioral Service, LLC permission to use and/or disclose my health information to carry out treatment, payment or health care operations.
- 2. <u>Right to Refuse</u>. I have the right not to sign this consent. If I refuse to sign this consent, Wayne Behavioral Service, LLC will not provide me with treatment until I consent. However, treatment required by law, such as emergency care, can be provided to me whether or not I sign this consent.
- 3. <u>Right to Review Notice of Privacy Practices</u>. Wayne Behavioral Service, LLC has provided me with a copy of their Notice of Privacy Practices which describes how Wayne Behavioral Service, LLC may use and disclose my health information. I have the right to review this Notice before signing this consent.
- 4. <u>Changes to the Privacy Notice</u>. Wayne Behavioral Service, LLC may change the Notice of Privacy Practices as needed. If you would like to have a more detailed account of our policies and procedures concerning the privacy of your Patient Health Information we encourage you to read the HIPAA NOTICE that is available to you at the front desk before signing.
- 5. Right to Request Restrictions on Use/Disclosure. I have the right to request that Wayne Behavioral Service, LLC restrict how they use and/or discloses my PHI for the purpose of providing treatment, obtaining payment for services, and/or conducting health care operations. Wayne Behavioral Service, LLC is *not required* to agree to any restriction I request. If Wayne Behavioral Service, LLC does decide to agree to my request, they must restrict their use and/or disclosure of my PHI the way I asked. Because of the number, complexity, and nature of the services they deliver, Wayne Behavioral Service, LLC will rarely agree to requests to restrict uses and disclosures of my PHI for the purposes of treatment, payment, and healthcare operations. If I wish to request restrictions I can contact Cindy O'Donnell, Office Manager. Wayne Behavioral Service, LLC will notify me of the decision to accept or decline my restrictions.
- 6. Right to Withdraw Consent. I have the right to withdraw this consent at any time. I must do this in writing. If I want to withdraw this consent, I can contact the Office Manager, Wayne Behavioral Service, LLC, 401 Hamburg Tpke, Suite 302, Wayne, NJ 07470. Note that my withdrawal of this consent will *not* be effective for uses and/or disclosures that have already been made based on my prior consent. If I withdraw this consent, then Wayne Behavioral Service, LLC, by law, is unable to provide to me further treatment or follow-up, other than required emergency services.
- 7. Effective Period. This consent is good unless and until I withdraw it in writing.
- 8. <u>References to "I" or "me"</u>. References to "I" or "me" in this Consent include the individual for whom the signing party is authorized to sign. If I am signing this consent on behalf of another person, it is because I am the legal guardian, parent, or agent under an active Power of Attorney for Health Care, and am legally authorized to sign this Consent on behalf of the individual.

Patient Name:	(please print)	
Patient or Authorized Representative's Signature:		
Authorized Representative's Relationship to Patient:		(please print)
Date:		

401 Hamburg Turnpike, Suite 302 Wayne, New Jersey 07470 Tel: 973-790-9222 • Fax: 973-790-0671 www.WayneBehavioral@yahoo.com frontdesk\_wbs@yahoo.com

### **Upload Insurance Card**

### **Patient Information**

Name:		 	_
Date of Birth:		 	
Address:		 	
Policy Holder	r Information		
· ·			_
Name:			_
Name:			_

## **E-Prescribing Form**

## 'X' the provider you see

<ul> <li>□ Dr. Mohamed Elrafei</li> <li>□ Dr. Igor Gefter</li> <li>□ Dr. Rajesh Patel</li> <li>□ Dr. Anna Kravtsov, DO</li> <li>□ Dr. Emad Mounir</li> <li>□ Dr. Marina Haghour-Vwich</li> <li>□ Dr. Leonid Kapulsky</li> </ul>	☐ Emily Coyle, PI☐ Dr. Mary Swita☐ Carrie Prakope☐ Natasha Dillor☐ Teresa Omwe	ala, DNP e, PMHNP BC n, PMHNP BC nga, PMHNP BC nennawy, PMHNP BC	☐ Carol Johnson, LCSW ☐ Laura Cohen, LCSW ☐ Megan Eland, LCSW ☐ Amal Elrafei, LPC ☐ Dr. Joyce Graham, LPC PhD ☐ Jaemma Javanes-Pisani, LPC ☐ Aleen Beversluis, LPC
Patient Name:		<u>;</u>	:
Local Pharmacy Name an	d Address	If using	a mail order pharmacy
Phone #	······································	Phone #	
List any medications you	are allergic to	•	
		:	
		e e	
1	,	r.i	
☐ If no known allergies			

401 Hamburg Turnpike, Suite 302
Wayne, New Jersey 07470
Tel: 973-790-9222 • Fax: 973-790-0671
www.WayneBehavioral@yahoo.com
frontdesk\_wbs@yahoo.com

### 24 Hour Cancellation & "No Show" Fee Policy

Each time a patient misses an appointment without providing proper notice, another patient is prevented from receiving care. Therefore, WBS reserves the right to charge a fee of \$50.00 for all missed appointments ("no shows") and appointments which, absent a compelling reason, are not cancelled with a 24-hour advance notice.

"No Show" fees will be billed to the patient. The fee is not covered by insurance, and must be paid prior to your next appointment. Multiple "no shows" in any 12 month period may result in termination from our practice.

Thank you for your understanding and cooperation as we strive to best serve the needs of all our patients.

By signing the below, you acknowledge that you have received this notice and understand this policy.

Printed Name	Date
Signature	-

### **CREDIT CARD ON FILE POLICY**

Date: \_\_\_\_/ \_\_\_\_/

At Wayne Behavioral Service, LLC, we require keeping your credit or debit card on file as a convenient method of payment for the portion of services that your insurance doesn't cover, but for which you are liable. This card will be used for balances over 60 days past due

Without this authorization, a billing fee of \$50 will be added to your account for any balances that we must attempt to collect through mailing a monthly statement. Furthermore, an "outstanding balance" charge of 1.5 percent of the total bill will charge for each month that the bill remains unpaid.

Your credit card information is kept confidential and secure and payments to your card are processed only after the claim has been filed and processed by your insurer, and the insurance portion of the claim has paid and posted to the account.

I authorize Wayne Behavioral Service, LLC to charge the portion of my bill that is my

financial responsibility to the following credit or debit card:  $\square$  American Express  $\square$  Visa  $\square$  MasterCard  $\square$  Discover Credit Card Number Expiration Date \_\_\_\_\_ / \_\_\_\_ Security Code: \_\_ (3 digits for Visa/MC, 4 digits for Amex) Cardholder Name \_\_\_\_\_\_ Billing Address \_\_\_\_\_ City \_\_\_\_ Zip \_\_\_\_ I (we), the undersigned, authorize and request Wayne Behavioral Service, LLC to charge my credit card, indicated above, for balances due for services rendered that my insurance company identifies as my financial responsibility. This authorization relates to all payments not covered by my insurance company for services provided to me by Wayne Behavioral Service, LLC. This authorization will remain in effect until I (we) cancel this authorization. To cancel, I (we) must give a 60 day notification to Wayne Behavioral Service, LLC in writing and the account must be in good standing. Patient Name (Print): Patient Signature:

Name:			
varric.			

Date: \_\_\_\_\_

## GAD-7

Over the <u>last 2 weeks</u> , how often have you been bothered by the following problems?  (Circle to indicate your answer)	Not at all	Several days	More than Half the days	Nearly Every day
Feeling nervous, anxious or on Edge	0	1	2	3
Not being able to stop or control worrying	0	1	2	3
Worrying too much about different things	0	1	2	3
4. Trouble relaxing	0	1	2	3
5. Being so restless that it is hard to sit still	0	1	2	3
6. Becoming easily annoyed or irritable	0	1	2	3
7. Feeling afraid as if something awful might happen	0	1	2	3
	+	+	+	

For office coding: Total Score

Name	Date

# PATIENT HEALTH QUESTIONNAIRE-9 (PHQ-9)

Over the <u>last 2 weeks</u> , how oby any of the following prob (Use "✔" to indicate your answ		Not at all	Several days	More than half the days	Nearly every day
1. Little interest or pleasure in	doing things	0	1	2	3
2. Feeling down, depressed, o	or hopeless	0	1	2	3
3. Trouble falling or staying as	sleep, or sleeping too much	0	1	2	3
4. Feeling tired or having little	energy	0	1	2	3
5. Poor appetite or overeating		0	1	2	3
<b>6.</b> Feeling bad about yourself have let yourself or your far		0	1	2	3
7. Trouble concentrating on th newspaper or watching tele		0	1	2	3
noticed? Or the opposite -	yly that other people could have – being so fidgety or restless around a lot more than usual	0	1	2	3
Thoughts that you would be yourself in some way	e better off dead or of hurting	0	1	2	3
	For office con	ING 0 +	4		
	I ON OFFICE COD	<u>.                                </u>		Total Score:	:
	ems, how <u>difficult</u> have these home, or get along with other		nade it for	you to do y	your
Not difficult at all □	Somewhat difficult □	Very difficult □		Extreme difficul	

401 Hamburg Turnpike, Suite 302 Wayne, New Jersey 07470 Tel: 973-790-9222 • Fax: 973-790-0671

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Adnan Khan, M.D.
Anna Kravtsov, D.O.
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### MEDICAL RECORDS RELEASE/REQUEST

Date:	
Patient Name:	
D.O.B.:	
Address:	
Signature:	
I,	, hereby authorize Wayne Behavioral Service,
LLC at 401 Hamburg Turnpike, Suite 302, Wayne	e, New Jersey 07470 to release/request my
complete medical records of any reports, notes, ev	valuations or histories to/from:
Name:	
Address:	
Telephone #:	Fax #:
Restrictions:	

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### INFORMATION RELEASE FORM

Please Print

Patient Name:	
D.O.B.:	
Address:	
-	
I,	, hereby authorize Wayne Behavioral Service,
	amburg Turnpike, Suite 302, Wayne, New Jersey 07470 to speak with
	PRINT NAME AND RELATIONSHIP
regarding my	condition and/or to obtain further information regarding my condition.
	mbers: or
Restrictions:	
Signature:	
Date:	

## **OCD Identification Tool**

People with OCD experience repetitive and intrusive thoughts, images, urges, or feelings that can be uncomfortable to share. Please answer these questions to see if you might benefit from OCD treatment.

Name	Date of Birth Insurance
☐ Yes	I have frequent thoughts, urges, or images that I don't want to have.  For example  Being contaminated even though I may not be  Acting out sexually, in a way that's against my character  Having thoughts that violate my religious beliefs, or thoughts that I may hurt someone else, even though I don't want to, that trouble me
☐ Yes	I do repetitive behaviors.  For example  Hand washing or cleaning  Ordering or arranging  Checking things  Avoiding certain people or things  Searching for answers online  Asking people for reassurance  Repeating behaviors over and over  Hand washing or cleaning  I repeatedly do things in my mind in order to feel better or to prevent something bad from happening that is problematic, such as  Counting  Reviewing past events  Reassuring myself in my head  Saying certain words or phrases
☐ Yes	Over the last month, these obsessive thoughts and/or compulsive behaviors have resulted in:  Noticeable distress or interfered with my functioning at home, work, school, socially, in my relationships, or in any other significant manner, and/or consumed more than an hour of my time daily?
☐ Yes	If you answered yes to two or more of the above questions, you may benefit from a conversation about OCD.  Please indicate to your provider if you have an interest in receiving an assessment from an OCD specialist to further evaluate your symptoms.

Y/N Provider recommends ERP Treatment based on conversation with patient

Provider Notes: Why or why not?